

VOLUNTEER IN SCHOOL Agreement

Please read and sign the document below to confirm your agreement with the following school expectations as a volunteer:

As a school we agree to:

- Explain your tasks/jobs carefully so that you are clear about what we would like you to do with the children.
- Share the school behaviour and ethos policy with you to help you understand how we manage behaviour
- Ensure that the children you work with behave and work well
- Treat you with the highest respect and care
- Share relevant information about the children you are working with
- Treat anything you tell us with confidentiality

We agree not to ask you to:

- ❖ Deal with difficult or challenging behaviour
- ❖ Carry out a task that you feel unprepared to complete

Signed:..... Date:

Class Teacher /Headteacher

Volunteer Helper: **(Printed Name)**

As a volunteer helper I agree to:

- Sign in at the office and collect a blue badge to wear whilst in school.
- Use the school behaviour policy and inform the teacher if I see any inappropriate behaviour
- Inform the teacher/Designated Teacher if I observe anything that concerns me in school
- Treat any information with total confidentiality
- Inform the school if I am unable to come into school for any reason asap.
- Respect and listen to the guidance of the teacher at all times
- Complete the appropriate DBS safeguarding checks
- Disclose any criminal allegations to the Headteacher prior to starting as a volunteer helper
- Read the policies and documents mentioned in the booklet.

I agree not to:

- ❖ Look at or compare children's work or records
- ❖ Share any information about a child or member of staff with anyone outside the school staff team.

Signed:..... Date: