

Appendix 1

Crockerton VA CofE Primary School

Holiday / Absence Request Form

I acknowledge that taking my child/ren out of school during term time may harm their academic progress.

Please make sure you are familiar with the Local Authority information regarding the issue of Penalty Notices for unauthorised absence during term time. Information can be found both at 'www.directgov.uk' and 'www.wiltshire.gov.uk'

Name of child(ren):

Class/es:

First date of proposed absence:

Date of proposed return to school:

Number of school days requested:

Reason and extenuating circumstances for holiday to be taken during term time:

The Governing body does not consider 'Birthday treats or trips, shopping, availability of cheap holidays or accommodation, poor weather during normal school holidays, travelling with friends and/or extended family whose children are already on holiday, shift / work patterns' to be extenuating circumstances

Signed:

Date:

Parent / Carer

Review Use:

Appointment made :
Attendance (%) :
Total sessions absent this academic year :
Total unauthorised absence this year :
Child already in academic intervention strategies : Y / N

Authorised : Yes / No